CLEVERTOUCH**PLUS**

Basic Functions Guide

CLEVERTOUCHPLUS

Contents

How do I access the LUX menu?

1 Touch the side of the screen to open the menu

2 You can use the menu on the left or the right hand side
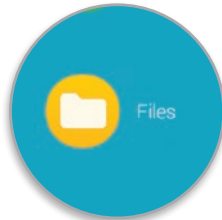
How do I use the LUX menu?

Use Clevernote as a whiteboard make notes, diagrams or images, add and scroll through multiple pages, insert an image or change the background colour

Double click on **files** to open them, as well as easily copy, cut and paste, so it's just like using a PC

Explore the **internet** without needing to connect to a computer, using the Clevertouch Plus browser which is YouTube compatible (new models only)

The **Cleverstore** contains hundreds of free apps with no pop-ups, adverts, or inappropriate content. All apps are tested and meet curriculum requirements

Easily go back to recently used apps using the **Active** button

Protect your Clevertouch with a password by using **ScreenLock**
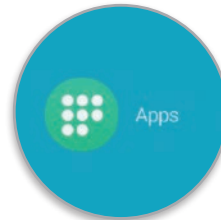
All of the integrated **apps** and the **apps** you've downloaded from the Cleverstore can be found here
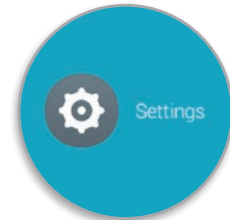
Set up Wi-Fi, Bluetooth, network, sound, language and more in the **Settings**

How do I setup a Wi-Fi connection?

1 Select 'Settings'

2 Select 'Wi-Fi'

3 Tick the box to enable Wi-Fi

4 Available networks will be listed. Select one to connect

How do I write and draw using Clevernote?

1

Select the pencil

2

Choose a pen colour, style and weight

3

Create notes, diagrams or drawings
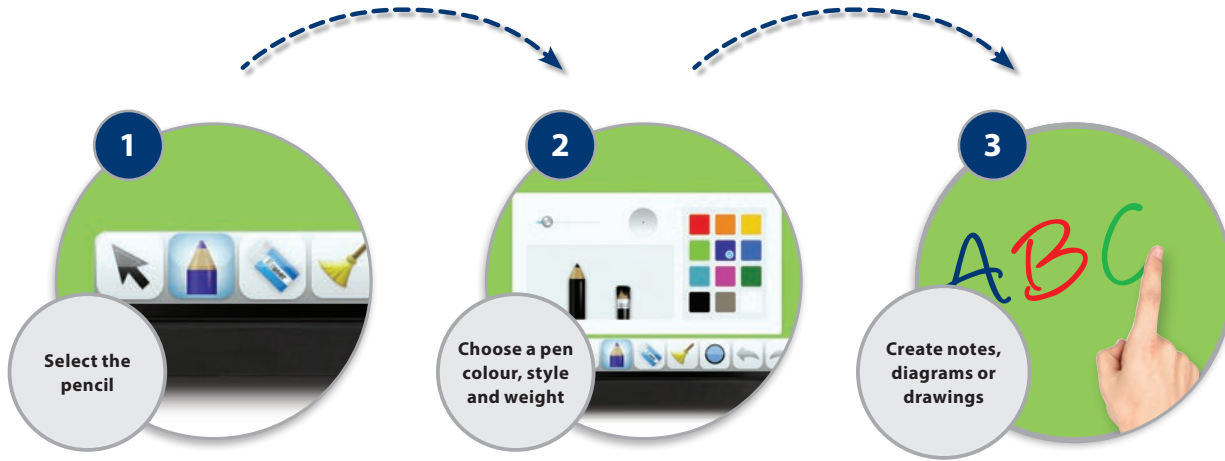
How do I erase using Clevernote?

Choose the eraser for various deleting options

Draw around the area to delete

Touch the line you want to delete

Use the palm or the back of your hand to rub-out

Select the broom to erase all notes on the page
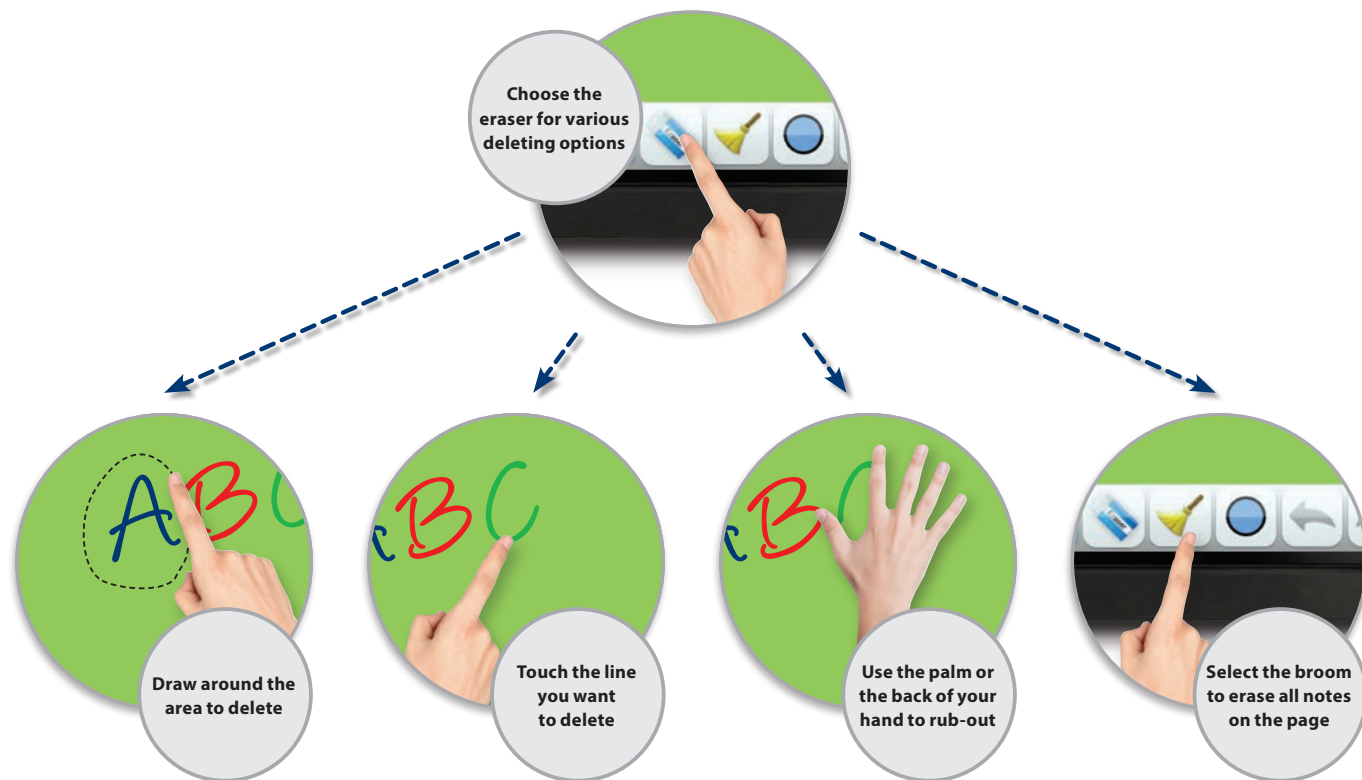
How do I add pages, insert images and save in Clevernote?

1

Add and scroll through multiple pages

2

Touch the page number to open thumbnails of all of your pages

3

Insert an image into your page

4

Change background colour, save as an image, or email out your finished page

How do I manage my files?

Press 'Files'

Double-touch to open a file

Note   Picture   Media

DCIM   LOST.DIR

Single-touch to select for copy, cut, paste or delete functions

Android   DCIM   Download

Notes   Notifications   Pictures

Select multiple folders / Add a folder

How do I open files from a USB stick?

1 Insert a USB flashdrive into the side of the Clevertouch

2 Press 'Files'

3 Choose from USB port 1 or 2

4 Double-touch on the file you want to open

5 Single-touch to select a file to move from USB to Clevertouch storage

How do I use on-screen gestures?

On-screen gestures

Touch either of the arrows at the sides of the screen to open the on-screen gestures

▶ **Close widget**

↪ **Undo**

🏠 **Home**

🗔 **Apps**

✏ **Annotate or Zoom** (see page 12)

✂ **Crop or Screenshot** (see page 13)
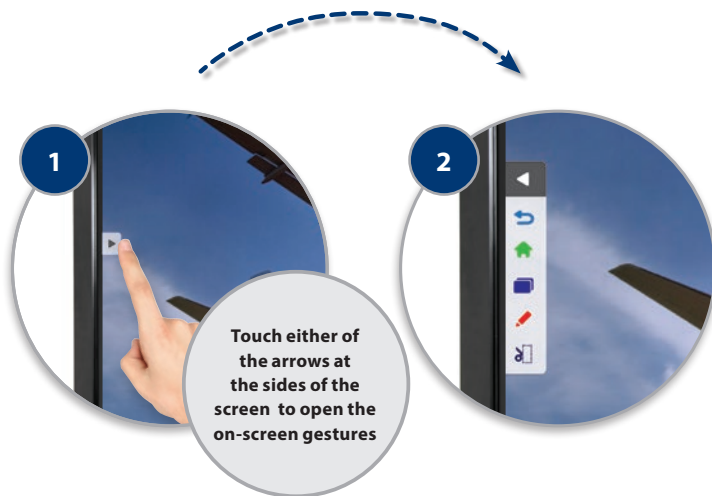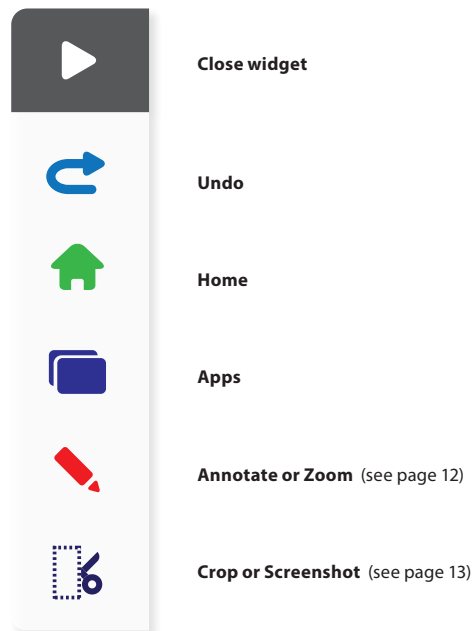
How do I use the annotation tools?

1 Touch the annotate icon

2 Make annotations, erase and save
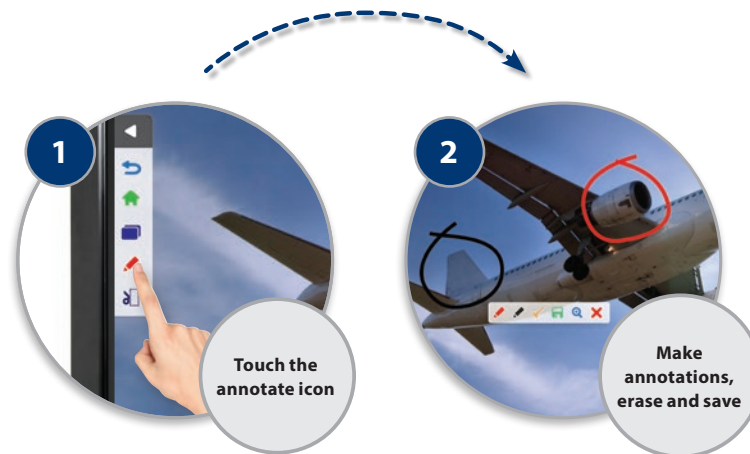
Annotation tools

Red pen   **Black pen**   **Delete all**   **Save annotations**   **Zoom**   **Close**

(find saved annotations in Files > Note)

How do I use the crop / screenshot tools?

1

Toggle between full-screen or a selected area

2

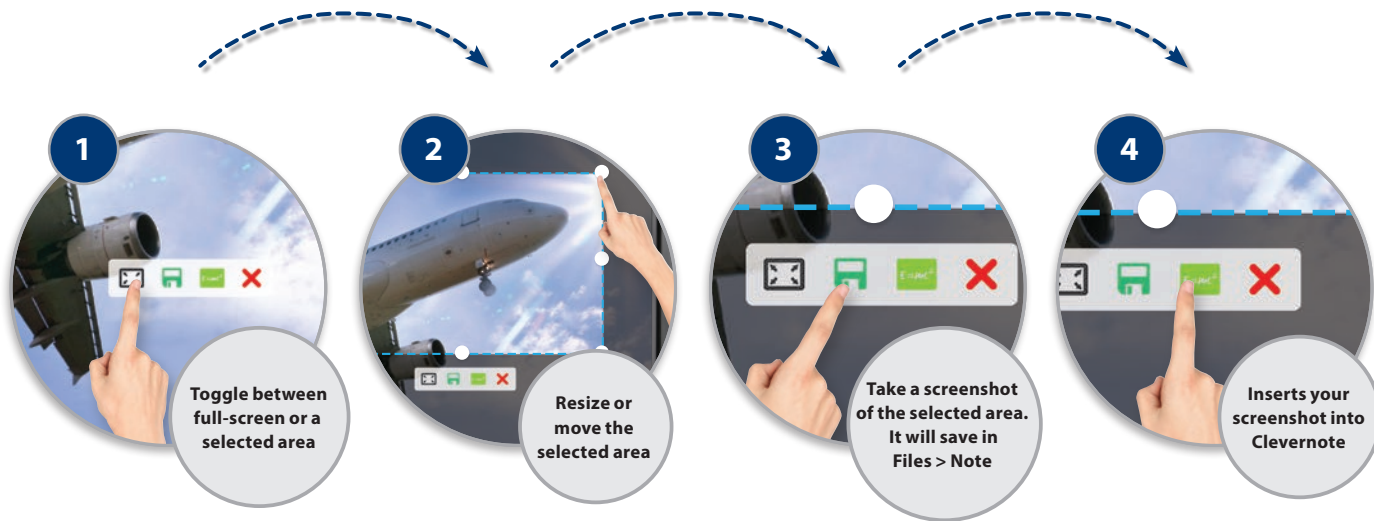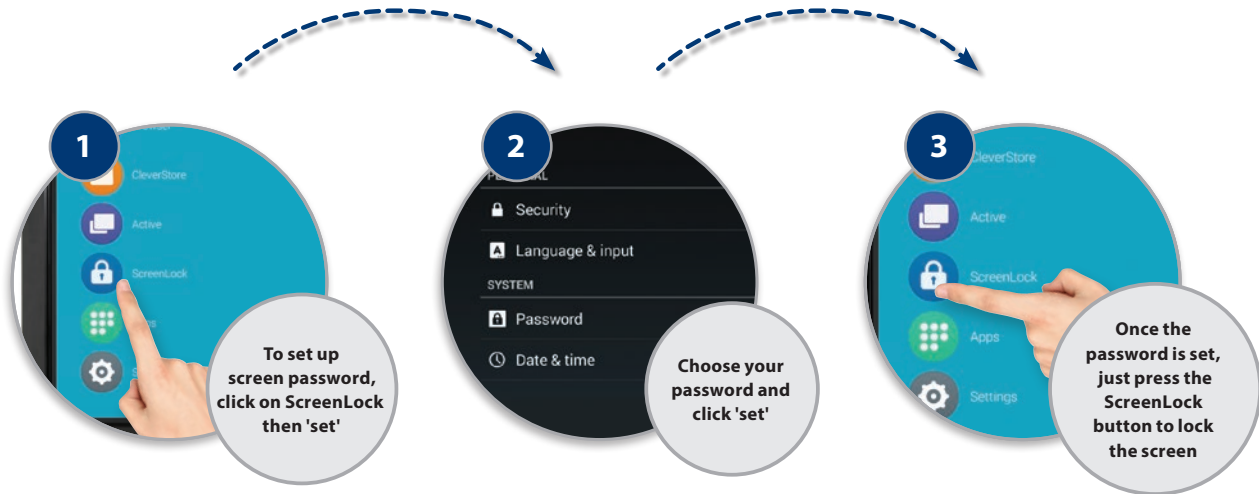Resize or move the selected area

3

Take a screenshot of the selected area. It will save in Files > Note

4

Inserts your screenshot into Clevernote

How can I lock my screen?

1 CleverStore
Active
ScreenLock

To set up screen password, click on ScreenLock then 'set'

2 Security
Language & input
SYSTEM
Password
Date & time

Choose your password and click 'set'

3 CleverStore
Active
ScreenLock
Apps
Settings

Once the password is set, just press the ScreenLock button to lock the screen

How do I open and clear recently used apps?

1 Click 'Active' to look at your recently used apps

2 Open any of your recently used apps

3 Swipe up to clear an app
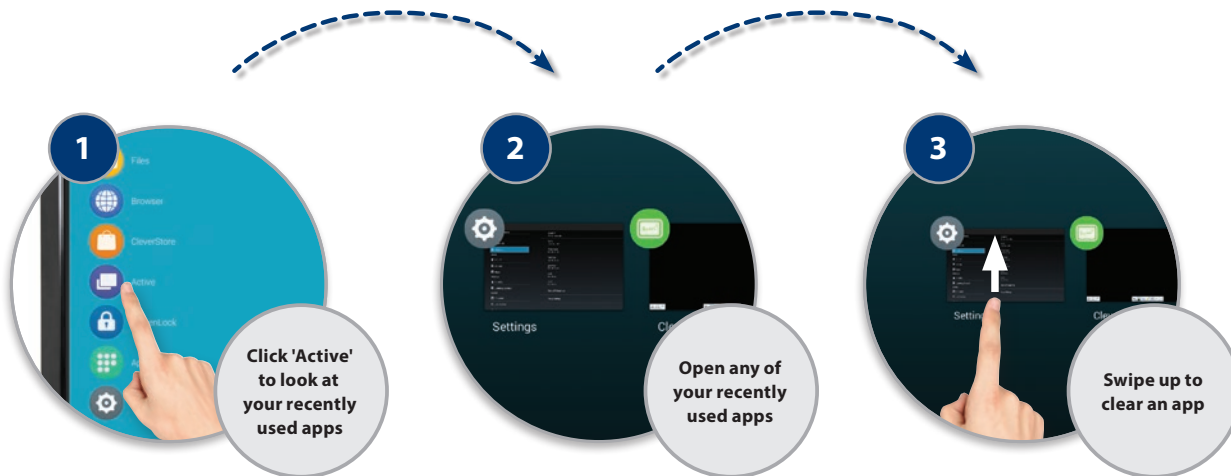
How do I create folders for my apps?

1 Press 'Apps'

2 Hold an app for 2 seconds and drag it onto another app

3 Click on the folder of apps

4 Click on the word 'Folder' to rename the folder
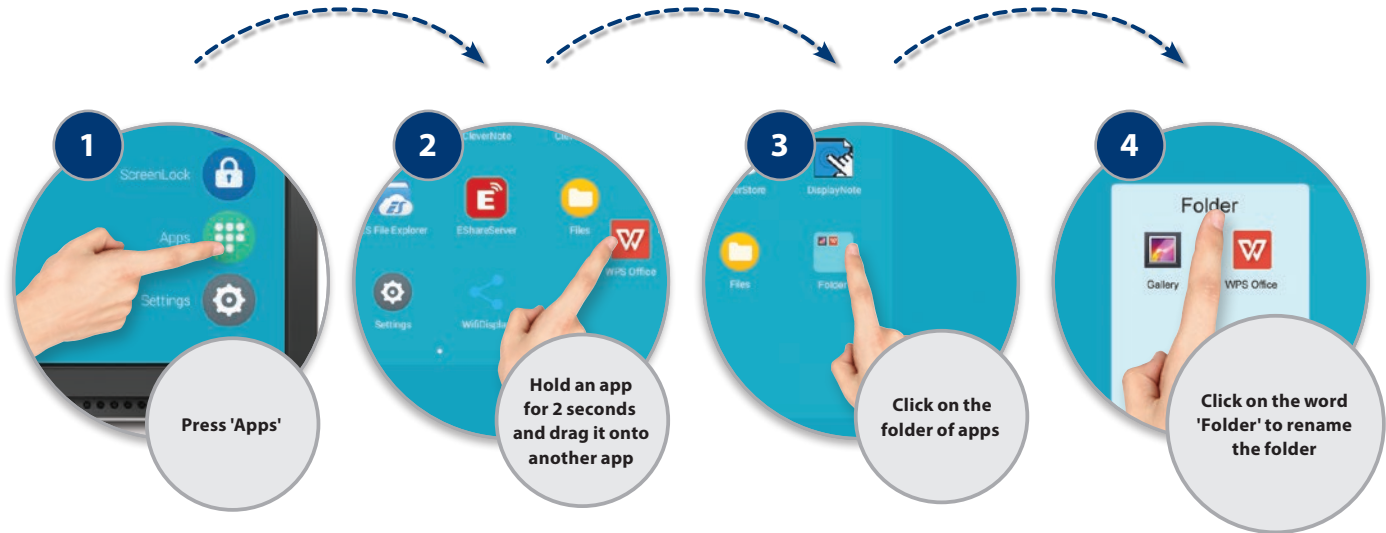
What are the main remote control functions?

Stand-by

Mute

Android home screen

Lock / unlock bezel buttons

Blank screen

Freeze / unfreeze the screen

Backspace

Opens Clevernote
If pressed when Clevernote
is open, Pen is selected

Go back

Volume up / down

Notes
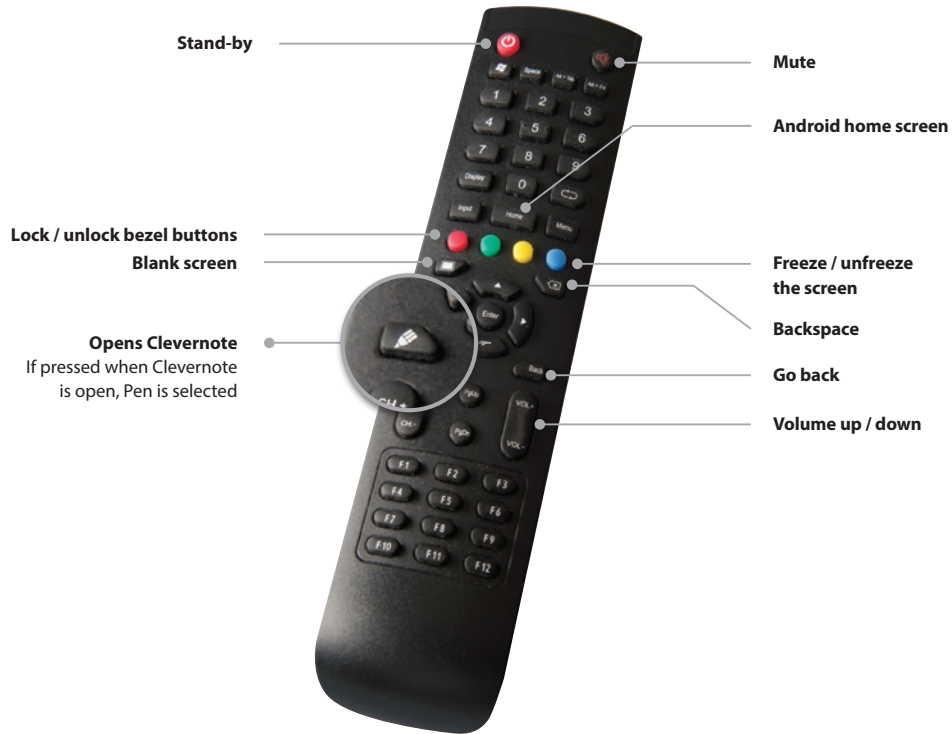
CLEVERTOUCHPLUS

Support

Got a problem?

Take a look at our Knowledge Bank or open a support ticket by visiting:
support.clevertouch.co.uk

Serial Number

For all support calls you will need your Clevertouch serial number,
which you can find on a sticker on the side of the screen.

Record your serial number here:

Contact our Support Team

support@service-crew.co.uk | 0845 072 4273

LIFETIME SUPPORT
support.clevertouch.co.uk

FIVE YEAR WARRANTY
support.clevertouch.co.uk